

Event Management

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It's a Program thing – not just a team thing

- Keys to event management:
- Work smarter – not harder!
- Organization upfront may take time – but it is worth it in the middle/end of the season
- Consistency
- Trained staff members with clear expectations of each staff member's role
- A point person – that may not be your varsity coach (they are kind of busy 😊)

Keep it all together – in one place

- Location of match materials where statisticians can retrieve
- Travel box for away games
- 2 Binders for each team:
 - Empty sheets used throughout the season (score sheets, Libero Tracking, Rosters, Stat sheets used by coaches etc.)
 - Game result binder
 - front cover listing matches with win/loss records and set scores for each
 - Dividers between each match – holds all completed paper work
- Color code paper work for teams
- Clip boards, colored pens, pencils, etc. all together

Volleyball Staff

- Director of Operations
- Statistician crew
- Scorekeeper
- Libero tracker
- Score board operator
- Announcer
- Lines people
- Three ball rotation crew

Director of Operations

- Point person for event management and team needs
 - Works closely with all coaches
 - Organizes support staff
 - Organizes paperwork
 - Help prepare for home and away games
 - Reports stats
 - And anything else your program needs to make the coaches' lives easier

Statisticians

- Lead Statistician - upper classman with experience to organize the rest
 - Completes summary sheet at the end of each match
- Specific Stats crew for each team: 3 – 4 is a good number for each team
 - Stats:
 - Train by watching old game film with official stating rules
 - Take time at the beginning of the season to do this -- it will make life easier throughout the season
 - Buddy system with a caller for each stat sheet helps – but too many will cause distraction
 - Use your men's team to help
 - They know the game
 - It will make them better for Men's season too 😊
 - Film crew
 - Coaches' paperwork:
 - Train staff of what paperwork each coach gets, when you want it – with clip board and writing utensils
 - Keep everything together – makes it easier than depending on each coach to bring their own
 - provide and collect paperwork before and after games

Score Keeper

- Needs to know the game!
- Needs to be a reliable person for your program – available for more than just varsity
- Find an adult – teacher, former parent, etc.
 - This person really runs the table for a smooth event –this makes referees very happy 😊
- Have them review official score keeping ---It is not the same as club!!
- This is a great position for your Director of Operations to do – they are fully invested in the program

Libero tracker

- Truly is the assistant score keeper – help call subs and communicate issues when needed
- Great job for a freshman/JV assistant coach to do who does not sit varsity bench
- All coaches should be present for all games – it's a program thing – not a team thing
- If not a coach – train players to be observant – and not just look at this as an easy – not meaning full job

Score Board operator

- With adults on the other two positions – this is a great place for a player from the program

Line Judges

- Consistency!!!
- Find players from your men's team –
 - Same guys – each game – they become skilled and able to ignore the fans
 - Try your best to stay away from parents... they want to watch the match
- Avoid changing line judges at the end of a set – consistency 😊

Announcer

- Find a voice of volleyball! – this adds so much to a match for fans and players
 - Talk to your faculty to see who has announcing experience, a great voice, and willing to be there for all matches.
- Works with the score keeper for plays, rosters, etc.

Three Ball Rotation

- Players not on the playing team
 - Referees appreciate this – If those running it are paying attention!
 - Keeps the game moving

Preparation: working harder at the beginning makes life easier in the end

- Make a step by step check list for your support staff
 - For home games
 - For away games
 - Weekend tournaments